

Notes of the IT Curriculum Team Meeting
Monday 16 January 2006
Pleasley Landmark 10.00am - 12.00pm

1 Apologies:

Andy Hardy (Key Skills Training)
Mike Puls (Broxtowe College)
Alan Gundel (WNC)
Claire Lyons (Broxtowe College)
Kay Parker (WNC)
Christine Gdula (Kirkby College)

2 Present:

Andy Ashley (ACLS)
Sue Nelson (Dukeries College/ACLS)
Linda Adkins (WNC)
Ron Walker (N&S)
Jennie Griffiths (Dukeries College)
Georgina Howes (Dukeries College)
Gail Renshaw (WEA)
Richard Jones (WEA)
Linda Turner (WNC)

Everyone present introduced themselves to the group.

3 Aims for curriculum team meetings

Andy spoke to the group about issues that had been highlighted in the recent inspection relating to the curriculum area. Issues included:-

- A weakness in curriculum management/leadership
- Tutors feeling isolated - often working for providers in outreach centres with little support

To try and remedy this, a group of curriculum leaders had been appointed to bring tutors in each curriculum area together at regular intervals throughout the year.

4 Curriculum Strategy

This will be discussed at the next curriculum team meeting.

5 Sharing Good Practice

After some discussion about sharing good practice it was decided that each curriculum team meeting would follow a theme if possible. The theme for the next meeting would be Initial Assessment, Scheme of Work and Lesson Plans - tutors to email any Initial Assessments already in use to Sue before the next meeting. Email - suenelson@dukeries.notts.sch.uk

6 New Individual Learning Plans

A copy of the new ILP was handed out to the group and discussion followed around the new format. It was felt by everyone that the new format was an improvement and more user friendly. Andy reminded everyone that the ILP was in electronic format which enabled tutors to input the learning aims for the whole class to save time during the lesson.

7 Protocol Observations Feedback

Sue handed out copies of the Protocol observations feedback. Discussions then took place around the various points raised. It was decided that an action plan should be put in place re: how to address weaknesses etc. The focus of March observations will be Art and ICT which were the weakest areas.

8 Re-inspection Update

The re-inspection will take place during the week commencing 9 October 2006.

9 Any Other Business

There was no other business

10 Date of next meeting and venue

The next meeting to be held at Pleasley Landmark, in the Croft Room on Tuesday 4 April 2006 from 10.00am - 12.00pm. - Agenda to follow.