

Enrolment & Learning Agreement Form BIG 03

Families - Fit for Life

Welcome to your course

Thank you for choosing to enrol on a Families - Fit for Life course.

Learners are asked to complete an enrolment form in order to provide us with information about who is attending these courses. This helps to make sure we are attracting the learners we told the BIG Lottery Fund we would target.

If you need any help to complete the form then please ask your tutor for assistance.

How to fill in the form

About you:

Please complete all the personal information in the spaces provided.

For details of ethnic group numbers to put in **Box A** please see **Table A** overleaf.

Personal Circumstances:

We need to know if you have a learning difficulty or disability so we can provide additional support should you require it. If you do have a learning difficulty or disability please tick the relevant "yes" box and then use **Table B** overleaf to complete **Box B**.

Level of Learning:

We gather information on the level of qualifications learners on our courses already have when they start their course. Please use **Table C** overleaf to complete **Box C**.

Signature:

Once you have completed the form please read the Learning Agreement and Data Protection statement on the reverse, tick the relevant boxes and sign the form.

Please remove this top sheet from the form

Copies of this form can be made available on request in other formats e.g. tape, large print and Braille

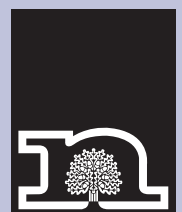


Table A - Ethnic Group (enter the number against the statement that best describes your ethnic origin in Box A on the Enrolment Form)

11 Asian or Asian British - Bangladeshi	19 Mixed - White and Asian
12 Asian or Asian British - Indian	20 Mixed - White and Black African
13 Asian or Asian British - Pakistani	21 Mixed - White and Black Caribbean
14 Asian or Asian British - any other Asian background	22 Mixed - any other mixed background
15 Black or Black British - African	23 White - British
16 Black or Black British - Caribbean	24 White - Irish
17 Black or Black British - any other background	25 White - any other background
18 Chinese	98 Other
	00 Prefer not to say

Table B - If you have a disability (please enter the appropriate number below in Box B on the Enrolment Form)

1 Visual impairment	5 Mental health difficulty
2 Hearing impairment	6 Learning difficulty or disability
3 Disability affecting mobility	7 Other medical condition eg <i>epilepsy, diabetes</i>
4 Other physical disability	8 Other

Level	Table C - Academic and Vocational qualification equivalent
Level P	No Qualifications / Word Power / Number Power / Pre-Entry or Entry Level Qualifications
Level 1	GCSE / O Level Grades D - G (or fewer than 5 at grades A-C), CSE below grade 1, 1 AS level <i>BEC General certificate / Diploma, BTEC first certificate, City & Guilds Operative Awards, CPVE Year 1 (Technician), GNVQ Foundation, LCCI Elementary / First Level, NVQ Level 1, PEI Elementary / First Level, RSA Elementary / first level, RSA Vocational certificate</i>
Level 2	GCSE / O Level (5 or more at grades A-C), CSE Grade 1 (5 or more), 1 Advanced level, 2 / 3 AS levels <i>BEC General Certificate with credit / diploma with credit, BTEC First diploma, City Guilds Higher Operative / Craft, GNVQ Intermediate, LCCI Certificate (Second level), NVQ level 2, PEI stage 2, Pitmans Intermediate level 2, Diploma certificate, RSA Diploma</i>
Level 3	2 or more A level passes, 4 or more AS levels <i>BEC National ONC / OND, BTEC National ONC/ OND, City & Guilds advanced craft, GNVQ advanced, LCCI diploma (third level), NVQ level 3, Pitmans Level 3 advanced higher certificate, RSA Stage 3 advanced Diploma, TEC Certificate / Diploma, Access to Higher Education Courses, ESOL & Foreign languages advanced awards</i>
Level 4	Teaching qualifications (including PGCE), First degree <i>BEC National HNC / HND, BTEC National HNC / HND, Higher Education certificate, Higher education diploma, LCCI advanced level, NVQ level 4, Nursing (SRN), RSA advanced certificate, RSA higher diploma</i>
Level 5	Higher degree <i>Continuing education diploma, NVQ level 5, Other high level professional qualifications</i>

About You:Title: Mr Mrs Miss Ms (please circle)Surname First Name Home Address Home Postcode Contact Tel Date of Birth Gender (M or F) Ethnic Group: (please refer to list on the covering sheet) Ethnic Group Number **Box A****Personal Circumstances:** (Please tick all categories that apply to you)• Have you taken part in any education or training in the last 3 years? Yes No

The tutor will use the following information to plan with you any support you may need to fully participate on this course.

• Do you consider yourself to have a disability? Yes No **Box B**If yes see list on the covering sheet for a definition of disability and enter the relevant number here

• Do you consider yourself to have a health problem which may affect you on this course?

Yes No **Level of Learning:** Refer to list on the covering sheet and enter your level of qualification in box C. **Box C****Children's Information:** (only details of children attending the course are required)• Are you the child/ren's Parent Carer Grandparent Are you a lone parent? My children and I live at the same addressChild's Name DOB Child's Name DOB Child's Name DOB Child's Name DOB **Signature:****Learning Agreement:** I have read the Learning Agreement overleaf and am happy with the content.Signature (Learner) Date Signature (Provider) Date Provider Course Ref

Title	Start Date	Day	Time	Venue
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Learning Agreement

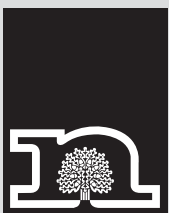
I fully understand the implications of my choice of learning programme and the entry requirements for that programme. I have had all aspects of student support explained to me and I am satisfied that this learning programme is suitable to my needs. I also understand that I can negotiate this learning agreement at any time in consultation with a nominated tutor. I undertake to notify the provider of any change of my circumstances which may affect my programme. I agree that my admission as a student is subject to the provider regulations.

Data Protection Statement 2008/2009

"Data Protection Act 1998 – The information you provide may be passed to the Big Lottery fund who have provided funding for this course. The Big Lottery Fund is registered under the Data Protection Act 1998.

At no time will your personal information be passed to organisations for marketing or sales purposes. As part of the Families - Fit for Life contract with the Big Lottery Fund it has been agreed that 30% of learners will be contacted within 6 to 12 weeks of completing the course to take part in a short survey.

Tick this box if you do not wish to be contacted by the ACLS or your course provider in respect of surveys and research. The ACLS values your views on the learning you receive and will use these to help bring about improvements for learners.



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County Council**



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