



Nottinghamshire  
County Council

# Adult & Community Learning Service Tutor End of Course Evaluation Form

## ACLS 16

ACLS 16

Tutor  Provider

Course Title

Sector Subject Area  Venue

Course end date  Course ref

Please put a tick in the appropriate box and write any additional comments in the space provided under each section. (1 = Excellent, 2 = Good, 3 = Satisfactory, 4 = Poor).

### 1. Organisation

In your view:



1	2	3	4

- a) was the information you received prior to starting the course
- b) was the marketing of the course
- c) was the enrolment process
- d) how well did the course meet the needs of the learners
- e) was the advice given to learners on progression opportunities

Comments:



### 2. Venue and Resources

In your view:



1	2	3	4


- a) was the venue
- b) was the furniture
- c) were the teaching resources available e.g. flip charts, OHPs etc
- d) was the other equipment available e.g. computers, tools etc
- e) were the course materials e.g. handouts, workbooks etc
- f) was the safety of the venue and equipment

Comments:

### 3. Learners

Please assess the following:

- a) learners' achievement
- b) the progress learners made relative to their prior attainment
- c) learners' enjoyment of the course
- d) the use of the Individual Learning Plans to meet individuals' needs
- e) learners' attendance
- f) learners' punctuality

			
1	2	3	4

Comments:

### 4. Overall Evaluation

Please comment on how the course went from your point of view including what went well and what you would alter in the future. Also include any anecdotal evidence of the impact the course has had on the lives of learners. For example, if a learner is now involved in voluntary work in the community.

Signature

Date

Action Taken (Provider use only)

Thank you for tutoring the course and completing this evaluation. This information is helpful to us and will inform our self assessment process. Please return to ACLS with other course paperwork.

**Skills  
Funding  
Agency**